



# Hub Committee Forward Plan

## About the Forward Plan

This is the provisional forward plan for at least four months starting December 2022. It provides an indicative date for matters to be considered by the Hub Committee. Where possible, the Hub Committee will keep to the dates shown in the plan. However, it may be necessary for some items to be rescheduled and other items added.

The forward plan is published to publicise consultation dates and enable dialogue between the Hub Committee and all Councillors, the public, and other stakeholders. It will also assist the Council's Overview and Scrutiny Committee in planning their contribution to policy development and holding the Hub Committee to account.

The Plan is published on the Council's website ([www.westdevon.gov.uk](http://www.westdevon.gov.uk))

## About the Hub Committee

The Hub Committee currently consists of nine Councillors. Each has responsibility for a particular area of the Council's work.

- Leader of the Council – Cllr N Jory
- Deputy Leader of the Council, with specific responsibility for Resources and Performance – Cllr C Edmonds
- Lead Hub Member for Enabling Inclusive and Accessible Services – Cllr R Cheadle
- Lead Hub Member for the Economy - Cllr P Crozier
- Lead Hub Member for the Natural Environment - Cllr L Wood
- Lead Hub Member for Leisure, Health and Wellbeing - Cllr A F Leech
- Lead Hub Member for the Built Environment - Cllr C Mott
- Lead Hub Member for Communities - Cllr P Vachon
- Lead Hub Member for Housing – Cllr B Ratcliffe

Further information on the workings of the Hub Committee, including latest information on agenda items, can be obtained by contacting Democratic Services on 01803 861105 or by e-mail to [democratic.services@swdevon.gov.uk](mailto:democratic.services@swdevon.gov.uk)

**All items listed in this Forward Plan will be discussed in public at the relevant meeting, unless otherwise indicated with \***



**Forward Plan from December 2022**

Portfolio Area	Report Title and Summary	Lead Member / Officer	Documents to be considered in making decision	Date of Decision	Consultees and means of consultation
Leader	<p><b>Title: Draft Revenue and Capital Budget Proposals 2023/24</b></p> <p><b>Purpose:</b> To consider a report that presents for consultation a set of draft Revenue and Capital Budget proposals for 2023/24.</p>	Cllr Jory / Lisa Buckle	Report of Strategic Lead of Finance	13 December 2022	
Leisure, Health and Wellbeing	<p><b>Title: Cost of Living Crisis: Plans for Household Support Fund Allocation</b></p> <p><b>Purpose:</b> To consider a report that sets out the proposed plans for allocating the Household Support Fund</p>	Cllr Leech / Ian Luscombe	Report of the Head of Environmental Health	13 December 2022	
Inclusive and Accessible Services	<p><b>Title: Customer Access Strategy and Contact Centre Improvement Plan</b></p> <p><b>Purpose:</b> To consider a report that presents the draft Customer Access Strategy and Contact Centre Improvement Plan for approval.</p>	Cllr Cheadle / Jim Davis	Report of the Customer Service Improvement Manager	13 December 2022	
Homes	<p><b>Title: Housing Crisis – Standing Agenda Item</b></p>	Cllr Ratcliffe / Issy Blake	Report of Head of Housing	13 December 2022	
	<p><b>Title: Housing Crisis – Standing Agenda Item</b></p>			31 January 2023	
Resources and Performance	<p><b>Title: Capital Programme Monitoring Report to Month 7 2022/23</b></p> <p><b>Purpose:</b> To consider a report that presents the Capital Programme Monitoring Report to Month 7.</p>	Cllr Edmonds / Pauline Henstock	Report of Section 151 Officer	31 January 2023	



Portfolio Area	Report Title and Summary	Lead Member / Officer	Documents to be considered in making decision	Date of Decision	Consultees and means of consultation
Resources and Performance	<p><b>Title: Write-off Reports Q1 and Q2 2022/23</b></p> <p><b>Purpose:</b> The Council is responsible for the collection of: Housing Rents, Sundry Debts including Housing Benefit Overpayments, Council Tax and National Non-Domestic Rates. The report informs Members of the debt written off for these revenue streams.</p>	CIlr Edmonds / Lisa Buckle	Report of Strategic Lead of Finance	31 January 2023	
Resources and Performance	<p><b>Title: Revenue Budget Monitoring Report to Month 7 2022/23</b></p> <p><b>Purpose:</b> To consider a report that presents the Revenue Budget Monitoring Report to Month 7.</p>	CIlr Edmonds / Lisa Buckle	Report of Section 151 Officer	31 January 2023	
Leader	<p><b>Title: Draft Revenue and Capital Budget Proposals</b></p> <p><b>Purpose:</b> To consider a report that seeks to recommend to Council the draft Revenue and Capital Budget proposals.</p>	CIlr Jory / Lisa Buckle	Report of the Section 151 Officer	31 January 2023	
Economy	<p><b>Title: UK Shared Prosperity Fund and Rural Fund Delivery</b></p> <p><b>Purpose:</b> To consider a report that presents an update on the UK Shared Prosperity Fund.</p>	CIlr Crozier / Chris Shears	Report of the Senior Specialist – Economic Development	31 January 2023	
Leisure, Health and Wellbeing	<p><b>Title: Council Tax Discretionary Discount Policy</b></p> <p><b>Purpose:</b> To consider a report that seeks to consider a revised Council Tax Discretionary Discount Policy.</p>	CIlr Leech / Geni Hotchkiss	Report of the Head of Revenues and Benefits	31 January 2023	



Portfolio Area	Report Title and Summary	Lead Member / Officer	Documents to be considered in making decision	Date of Decision	Consultees and means of consultation
Resources and Performance	<p><b>Title: Quarter 3 Integrated Performance Management Report 2022/23</b></p> <p><b>Purpose:</b> To consider a report that sets out the Integrated Performance Management report for Quarter 3 of 2022/23.</p>	Cllr Edmonds / Neil Hawke	Report of the Head of Strategy and Projects	31 January 2023	
	<p><b>Title: Housing Crisis – Standing Agenda Item</b></p>			7 March 2023	
Resources and Performance	<p><b>Title: Revenue Budget Monitoring Report to Month 10 2022/23</b></p> <p><b>Purpose:</b> To consider a report that presents the Revenue Budget Monitoring Report to Month 10.</p>	Cllr Edmonds / Lisa Buckle	Report of Section 151 Officer	7 March 2023	
Resources and Performance	<p><b>Title: Capital Programme Monitoring Report to Month 10 2022/23</b></p> <p><b>Purpose:</b> To consider a report that presents the Capital Programme Monitoring Report to Month 10.</p>	Cllr Edmonds / Pauline Henstock	Report of Head of Finance	7 March 2023	
Leader	<p><b>Title: Draft Annual Report of Achievements</b></p> <p><b>Purpose:</b> To consider a report that presents the Council’s draft Annual Report of Achievements for 2022/23</p>	Cllr Jory / Neil Hawke	Report of the Head of Strategy and Projects	7 March 2023	
				11 April 2023	
Inclusive and Accessible Services	<p><b>Title: Customer Journey</b></p> <p><b>Purpose:</b> To consider a report that provides an update on the Customer Journey.</p>	Cllr Cheadle / Steve Mullineaux	Report of the Deputy Chief Executive	July 2023 (Date TBC)	

